



**PART II****EDUCATION QUALIFICATIONS & WORKING EXPERIENCES**

Please enter full details of your previous education and attach copies of relevant certificates.

Date Attended		Name and Address of Schools/Institutions Attended (Pls specify if you are currently attending)	Levels Completed	Qualifications obtained/ to be obtained (State classification, if applicable)	Date of Award or Expected Date of Award
From	To				

**OTHER ACADEMIC / PROFESSIONAL QUALIFICATIONS**

Name of Awarding Body	Qualifications Obtained (grade or type of membership of professional bodies)	How Obtained (e.g. by examination)	Date of Award

**FULL-TIME AND RELEVANT PART-TIME WORKING EXPERIENCES (in chronological order)**

Name and Address of Employer(s)	Dates		Position Held
	From	To	

**PART III**Program Applied:  IDB  IADB

## STUDENT SIGNATURE

By signing below, I certify that I have read, understood, and agreed to the above conditions as outlined on both sides of this Enrollment Agreement and that the cancellation and refund policy is completely understood by me. I attest that the assignments that I prepare for the university will be my own work and that I will cite any sources from which I use data, ideas, or words, either quoted directly or paraphrased. I also acknowledge that failure to adhere to this pledge is grounds for termination of my enrollment.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

# Mail Order Form

OUR REF NO: \_\_\_\_\_

APPLICATION DATE: \_\_\_\_\_ TEL NO: \_\_\_\_\_

CANDIDATE NAME: \_\_\_\_\_ FAX NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ MOBILE NO: \_\_\_\_\_

\_\_\_\_\_ EMAIL: \_\_\_\_\_

■ PROGRAM APPLIED

PROGRAM APPLIED	PAYMENT DESCRIPTION	AMOUNT (HKD)
NCC Education International Advanced Diploma In Business	Application & Processing Fee	HKD5,000.00
<b>Total Fees</b>		<b>HKD5,000.00</b>

■ PAYMENT INFORMATION

<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard  Credit Card No. _____  Expiry Date: ____ / ____ / ____ <small>Month      Year</small>  Cardholder Name: _____	<p><b>For Internal Used Only:</b></p> Approval Code: _____  Date: ____ / ____ / ____ <small>          Date      Month      Year</small>
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■ REFUND POLICIES

- The application fee of HK\$500 is non-refundable under any conditions. The processing fee of HK\$4,500 is refundable ONLY if the application is declined by the concerned institute. Processing fee is NOT refundable if applicants voluntarily withdraw from the application process by any reasons. For accepted candidates, the sum is not refundable.
- Program tuition fee is calculated and paid on instalment basis. Students who have enrolled in the program and registered for the whole program, not individual courses. Tuition instalments are non-refundable and failure for any instalment payment means voluntarily withdrawal from the program.

**Authorised Client Signature**  
 (same as your credit card's signature): ..... Date: .....

**Please fax the completed form to 2332-2390**